

**Oyster River Cooperative School District
REGULAR MEETING**

November 16, 2022**ORMS – Recital Hall****7:00 PM****o. CALL TO ORDER 7:00 PM****I. 6:30 – 7:00 PM MANIFEST REVIEW/APPROVAL AT EACH SCHOOL BOARD MEETING****II. APPROVAL OF AGENDA****III. PUBLIC COMMENTS (*Total allotted time for public comment is 30 minutes*)****IV. APPROVAL OF MINUTES**

- Motion to approve 11/02/22 Regular and Non-Public Meeting Minutes.

V. ANNOUNCEMENTS, COMMENDATIONS AND COMMENTS**A. District****B. Board****VI. DISTRICT REPORTS****A. Assistant Superintendent/Curriculum & Instruction Report(s)**

- MS Grading and Progress Report Overview

B Superintendent's Report**C. Business Administrator****D. Student Representative (Paige Burt)****E. Finance Committee Report****F. Other:****VII. UNANIMOUS CONSENT AGENDA *{Requires unanimous approval. Individual items may be removed by any Board Member for separate discussion and vote}***

- ORHS Maternity Leave of Absence from May 1, 2023 to End of School Year. *Motion to approve ORHS Maternity Leave of Absence from May 1, 2023 to End of School Year.*

VIII. DISCUSSION & ACTION ITEMS

- Inviting newly elected state representatives to discuss topics of local school concern - Discussion.
- FY'24 Budget - Discussion
- Policy for First Read: B.1 – Acknowledge School Board Candidates for Office, *Motion to approve the Policy B.1 – Acknowledge School Board Candidates for Office for first read.*

IX. SCHOOL BOARD COMMITTEE UPDATES**X. PUBLIC COMMENTS (*Total allotted time for public comment is 30 minutes*)****XI. CLOSING ACTIONS**

- A. Future meeting dates:** November 17, 2022 – Board Budget Workshop – ORMS Recital Hall @ 7:00 PM
December 7, 2022 – Regular Board Meeting – ORMS Recital Hall @ 7:00 PM
December 21, 2022 – Regular Board Meeting – ORMS Recital Hall @ 7:00 PM

XII. NON-PUBLIC SESSION: RSA 91-A:3 II (l)

- Consideration of legal advice provided by legal counsel

NON-MEETING SESSION: RSA 91-A2 I {If Needed}**XIII. ADJOURNMENT:**

The School Board reserves the right to take action on any item on the agenda.

Respectfully submitted,

Superintendent

**Oyster River Cooperative School District
SAU #5**

Welcome to the School Board meeting. If you wish to be heard by the Board, please note “Public Comment” at the beginning of the agenda (reverse side). During the comment section of the agenda each speaker may have up to three (3) minutes within the time frame allowed. Board Chair may limit time allotment as deemed necessary. Occasionally, the Board may “suspend its rules” to allow visitor participation at the time an issue of specific interest is being addressed. A speaker will not be recognized for a second time on a particular topic.

Visitors should not expect a Board response to their comments or questions under the above since the Board may not have discussed or taken a position on the matter. The Superintendent, without speaking for the Board, may offer clarification as appropriate.

Agendas and background information are available on the district website prior to meetings. Agendas and additional information are generally available at the entrance to the meeting room or distributed at the time the item is introduced for discussion.

The ORCSD School Board will meet in regular session on the first and third Wednesdays of the month with additional meetings when necessary. The School Board appreciates your attendance at these meetings and invites your continued interest in its work on behalf of the children and residents of the District.

Oyster River Cooperative School District Members:

- | | |
|---------------------------|----------------------------|
| • Michael Williams, Chair | Term on Board: 2020 - 2023 |
| • Denise Day, Vice-Chair | Term on Board: 2020 - 2023 |
| • Brian Cisneros | Term on Board: 2021 –2024 |
| • Daniel Klein | Term on Board: 2021 - 2024 |
| • Yusi Turell | Term on Board: 2021 - 2024 |
| • Matthew Bacon | Term on Board: 2022 - 2025 |
| • Heather Smith | Term on Board: 2022 - 2025 |

Information Regarding Nonpublic Session

On occasion, the Board agenda may include (or be adjusted to include) a Nonpublic Session. When a motion is made to do so, it will be done under the provisions of the NH State Law RSA 91-A:3 II, and one or more of the following reasons will be claimed for entering Nonpublic Session:

- The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request will be granted.
- The hiring of any person as a public employee.
- Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.
- Consideration of the acquisition, sale or lease of real property or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency of any sub-division thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

Oyster River Cooperative School Board

Regular Meeting Minutes

November 2, 2022

DRAFT

SCHOOL BOARD PRESENT: Michael Williams, Denise Day, Brian Cisneros, Dan Klein, Yusi Turell, Heather Smith, Matt Bacon

STUDENT REPRESENTATIVE: Paige Burt

ADMINISTRATORS PRESENT: Dr. Morse, Suzanne Filippone, Catherine Plourde, Sue Caswell, Rachael Blansett, Misty Lowe, David Goldsmith, Jay Richard, Rebecca Noe

STAFF PRESENT:

GUEST PRESENT:

ABSENT:

I. CALLED TO ORDER at 7:00 PM by Michael Williams

II. APPROVAL OF AGENDA

Denise Day moved to approve the agenda as written, 2nd by Brian Cisneros. Motion passed 7-0 with the student representative voting in the affirmative.

III. PUBLIC COMMENTS

Loren Selig, a Durham resident and candidate running for state representative, announced it will be Election Day on Tuesday November 9th. She reminded the audience that is a Teacher Workshop Day and asked everyone to please come out and vote. The polls will be open from 7am - 7pm in Durham, Lee, and Madbury with the respective voting locations ORHS, Mast Way, and the Madbury Town Hall.

IV. APPROVAL OF MINUTES

Denise Day moved to approve the October 19th, 2022, Regular Meeting Minutes as written, 2nd by Brian Cisneros. Motion passed 7-0 with the student representative voting in the affirmative.

V. ANNOUNCEMENTS, COMMENDATIONS AND COMMENTS

A. District

David Goldsmith of Moharimet provided an October update sharing that an all-school open house took place for the first time and students really enjoyed taking their parents on a tour of the school. It was pumpkin month and he thanked Jim Davis and Ms. Whalen for all the efforts that go into harvesting the school's pumpkins. Seeds that were planted by students last June grew into over 200 pumpkins during the summer. Students harvested and carved them in school alongside the help of 50+ volunteers. He recognized the PTO for doing an amazing job setting up and running the Pumpkin Stroll event and thanked everyone in the community for their support and participation. Parent teacher conferences will be held next Tuesday during the Teacher Workshop Day.

Misty Lowe of Mast Way said they had a tremendous outcome at their two-day open house. Approximately 300-400 people showed up to support the PTO sponsored Fall-O-Ween event and she stated how great it was having community back in the building. Misty provided the following important dates:

11/8 – Election Day (no school)/Conferences and voting will be taking place in the building

11/11 – Veteran's Day (no school)

12/7 – Coding & Cocoa (school district event)

PTO event at Clark's restaurant in Durham (10% of proceeds go to the PTO)

TBD - Family movie night

Jay Richard of ORMS announced that parent conferences will be held on Tuesday. The school will send home printed copies of progress and Star reports on Monday for parents to review prior to the conference. Jay thanked Durham town officials for their participation in a student mock vote at the town hall. During recess students are enjoying using the turf field and field hockey was the first sport to play a game on it. The counseling team is preparing for a school assembly honoring local leaders, officials, and veterans who have and continue to serve our community and country.

Rebecca Noe of ORHS announced the co-op Spirit Team will advance to state finals. The XC Girls placed 2nd and will advance to the champions along with the XC Boys. A Barrington Information Night will be held on Nov. 9th and school tours for Barrington students will take place during the day on Nov. 17th.

Rachael Blansett, district DEIJ coordinator, announced that Tona Brown has been secured for a visit to Durham March 22 – 26th. Through a partnership with UNH, she will meet with student groups, hold a master class with select students and provide an evening performance both at Oyster River and the university. The DEIJ committee held their second meeting and an agenda of items discussed is available online. The next meeting will be held on Nov. 29th at 6:30pm in the library. The teacher needs assessment responses were collected and she will be working with NH Listens to develop key themes. On Nov. 14th Rachael will be in Concord at the NH School Administration Association presenting on the growing capacity for DEIJ work along with teachers Val Wolfson and Kyra Dulmage.

Suzanne Filippone acknowledged Rebecca Noe for her completion of an Ironman on Oct. 28th that took place in Utah and congratulated her on behalf of the school district.

B. Board

Denise Day thanked the students on the DEIJ Committee, they add so much to the committee.

Matt Bacon clarified the Madbury voting location and times.

VI. DISTRICT REPORTS

A. Assistant Superintendent/Curriculum & Instruction Report(s) – None provided

B. Superintendent's Report –

Introduce Genevieve (Gen) Brown ~ Communication Specialist

Dr. Morse introduced Gen Brown, our new Communication Specialist, who started on Oct. 24th. He welcomed her to the district and shared how excited he is to have her on the team. Gen has over a decade of experience in communications, marketing, and educational program management, most recently at UNH. She has begun a full review of the ORCSD web site, as well as begun meeting with digital learning specialists and the district IT team.

Dr. Morse reminded the board of the Barrington Workshop being held on Monday, Nov. 7th at Barrington. A packet will be available on Thursday or Friday. On a side note, our Counseling Director Shannon Caron is a resident from Barrington, and she provides a valuable bridge between the school communities.

C. Business Administrator –

FY'23 Budget Update

Sue Caswell provided the board with a budget handout updated 10/28/22.

D. Student Representative Report

Paige Burt announced that Girls Volleyball, Boys Soccer and Unified Soccer all have playoff games tomorrow. In recent class meetings students discussed bullying & prevention and Principal Noe talked about the graduation date. On Nov. 3rd there will be a Coffee House from 6-8pm with a \$5 admission, on Nov. 10th a Winter Sports

Night will be held at 6:30pm, and on Nov. 17th, 18th, and 19th the Drama Department will feature the fall play *CLUE*.

E. Finance Committee Report

Brian Cisneros didn't have any additional updates other than what was already shared at the recent budget workshop.

F. Other – None provided

VII. UNANIMOUS CONSENT AGENDA

Chair Michael Williams asked board members if any items needed to be pulled and discussed separately. There was no objection from the Board.

- Mast Way School and Transportation Office Plowing bid
- List of Policies for Second Read/Adoption: JLDBB – Suicide Prevention and Response, EBBB – Indoor Air and Water Quality.

Michael Williams made a motion to approve the Mast Way School, Moharimet School and Transportation Office Plowing bid and the List of Policies for Second Read/Adoption: JLDBB – Suicide Prevention and Response, EBBB – Indoor Air and Water Quality, 2nd by Brian Cisneros. Motion passed 7-0 with the student representative voting in the affirmative.

VIII. DISCUSSION & ACTION ITEMS

Special Education Overview

Special Education Director Catherine Plourde provided a general overview of the special education process.

(Michael Williams announced that regarding the agenda the consultation with legal counsel will be a non-public session.)

Catherine explained that referrals to special education can be made by anyone, such as a teacher or a parent, and a referral team will determine whether to accept the referral and evaluate the student or not accept it because the student's needs can be met in the general education. For preschool, a referral is part of early supports and unless a parent opts out, a child that is found eligible will need to have an IEP in place prior to turning 3 years old.

In the instance that a referral team decides to accept a referral and evaluate, members meet to review assessments that were conducted and decide eligibility. If a student is not found eligible for special education, a 504 referral can be made to determine classroom accommodations. For students that do qualify for special education, an Individual Education Plan (IEP) is developed and reviewed annually. Evaluations are typically conducted once every three years to redetermine eligibility and update a student's IEP. If parents want to have an outside evaluation done, they should be aware that it is costly, often not covered by insurance, and not covered by the school. Catherine referred to two handouts that describe the special education process overview, which can be found at the Parent Information Center website www.picnh.org.

Catherine also reviewed caseload history from as far back as the 2015-2016 school year to the present. She explained a few discrepancies in numbers, such as a jump in the number of special education students from elementary school to middle school, which in some years more than doubled. She expects to see numbers even out now that tutors are in place at ORMS. An increase in middle school cases can also be explained by the transition from elementary school to middle school. At the elementary level students may have had a lot of interventions while in one classroom and in the middle school environment they may witness fewer interventions across multiple classrooms, which can explain why more students needing services surface at the middle school level. Other reasons for a jump in numbers can be linked to the COVID pandemic, move-ins from other districts and states, and the age in which students can receive special education that recently changed from 21 to 22 years of age.

Catherine reviewed the current caseloads by grade level and building for the 2022-23 school year, noting a total of 69 elementary students, 126 middle school students and 133 high school students. She also reviewed the special education funding sources which range from a local budget and medically billed services to special education reimbursement aid and federal grants. Services for students 18 years and older may include transition-based opportunities often provided by Easter Seals and Vocational Rehabilitation, such as volunteering, paid work, life skills, and recreational therapy.

Catherine thanked the district's special education staff for their creativity and hard work.

FY'24 Budget Discussion

Last Thursday board members participated in their first budget workshop for the 2023-24 fiscal year. Tonight, the board had the opportunity to continue their discussion with the understanding that no decisions would be made. Next week, they will look at revenue from adequacy aid. A few key discussion points made by board members are provided in the following summary.

Brian Cisneros encouraged members to think in terms of prioritization and identify their "must haves."

It was discovered that the Mast Way cafeteria expansion is now off the budget list since the \$300,000 estimate has gone up to \$650,000 due to increased construction costs in the economy.

Chair Michael Williams shared his thoughts on "must haves," which included costs associated with the superintendent search, three middle school positions, professional development for teachers, and measures around safety. He'd also like to look at the capital plan and increase the budget to compensate for construction costs going up.

Denise Day thanked the PTO for providing travel funds for art classes that traveled to Boston on Coach busses and would like to see the field trip line increase per student from \$10 to \$15.

Regarding foreign language at the elementary school, Brian wondered how important it was for it to happen this year versus next year, and although he values it, he was curious where it should fall under priorities. Yusi Turell felt they should move ahead this year with the Spanish Teacher and that a lot could be learned as the process goes. She didn't feel moving forward required the addition of a second teacher the following year, as the plan currently states. Heather Smith favored delaying it in order to roll out a new program the right way. Denise Day also favored delaying foreign language noting the importance of SEL post pandemic. She worried it may be too soon to replace the SEL sessions at one of the elementary schools in order to teach a new skill.

Brian Cisneros agreed with an increase to the capital improvement plan and Michael's opinion that funding for professional development was an investment back into the district.

Yusi encouraged the board to look at areas that could be cut, such as costs associated with tech. integration. She also pointed out that language instruction falls under SEL since students are developing empathy while learning about other cultures.

Discussions will continue at the next board meeting on Nov. 16th. Board and audience members were asked to send any questions to Dr. Morse so information can be provided to help make informed decisions.

IX. SCHOOL BOARD COMMITTEE UPDATES

Manifest Committee reviewed the following Manifests.

Payroll Manifest #9- \$1,538,015.52

Vendor Manifest #10 - \$1,479,273.16

Heather Smith shared that the Sustainability Committee met on Oct. 25th and they reviewed the goals that were set and the progress that has been made. Composting bins are now available in rooms outside of the cafeteria and the community dinner will not take place in November as previously mentioned.

X. PUBLIC COMMENTS - None provided

XI. CLOSING ACTIONS

A. Future Meeting Dates: November 7, 2022 – Joint Meeting w/Barrington @ Barrington SAU @ 6:00 PM
 November 16, 2022 – Regular Meeting – ORMS Recital Hall @ 7:00 PM
 November 17, 2022 – Board Budget Workshop – ORMS Recital Hall @ 7:00 PM

XII. NON-PUBLIC SESSION: RSA 91-A:3 II (I)

- Consideration of legal advice provided by legal counsel

Michael Williams made a motion to enter Non-Public Session at 8:45pm under RSA 91-A:3 II (I), Consideration of legal advice provided by legal counsel, 2nd by Brian Cisneros. Motion passed 7-0 by roll call vote.

NON-MEETING SESSION: RSA 91-A2 I {If Needed}

XIII. ADJOURNMENT:

The School Board reserves the right to take action on any item on the agenda.

Michael Williams made a motion to adjourn the meeting at 9:12 pm, 2nd by Brian Cisneros. Motion passed 7-0.

Respectfully Submitted,
Karyn Laird, Records Keeper

Oyster River Cooperative School Board
Non-Public Meeting Minutes: November 2, 2022

Michael Williams moved to enter nonpublic session at 8:45 p.m. in accordance with RSA 91-A:3 II (I) – Consideration of legal advice provided by legal counsel, 2nd by Brian Cisneros. Upon roll call vote, the motion passed 7-0.

School Board Attendees:

Michael Williams
Brian Cisneros
Denise Day
Heather Smith
Dan Klein
Matthew Bacon
Yusi Turell

Administrators Present:

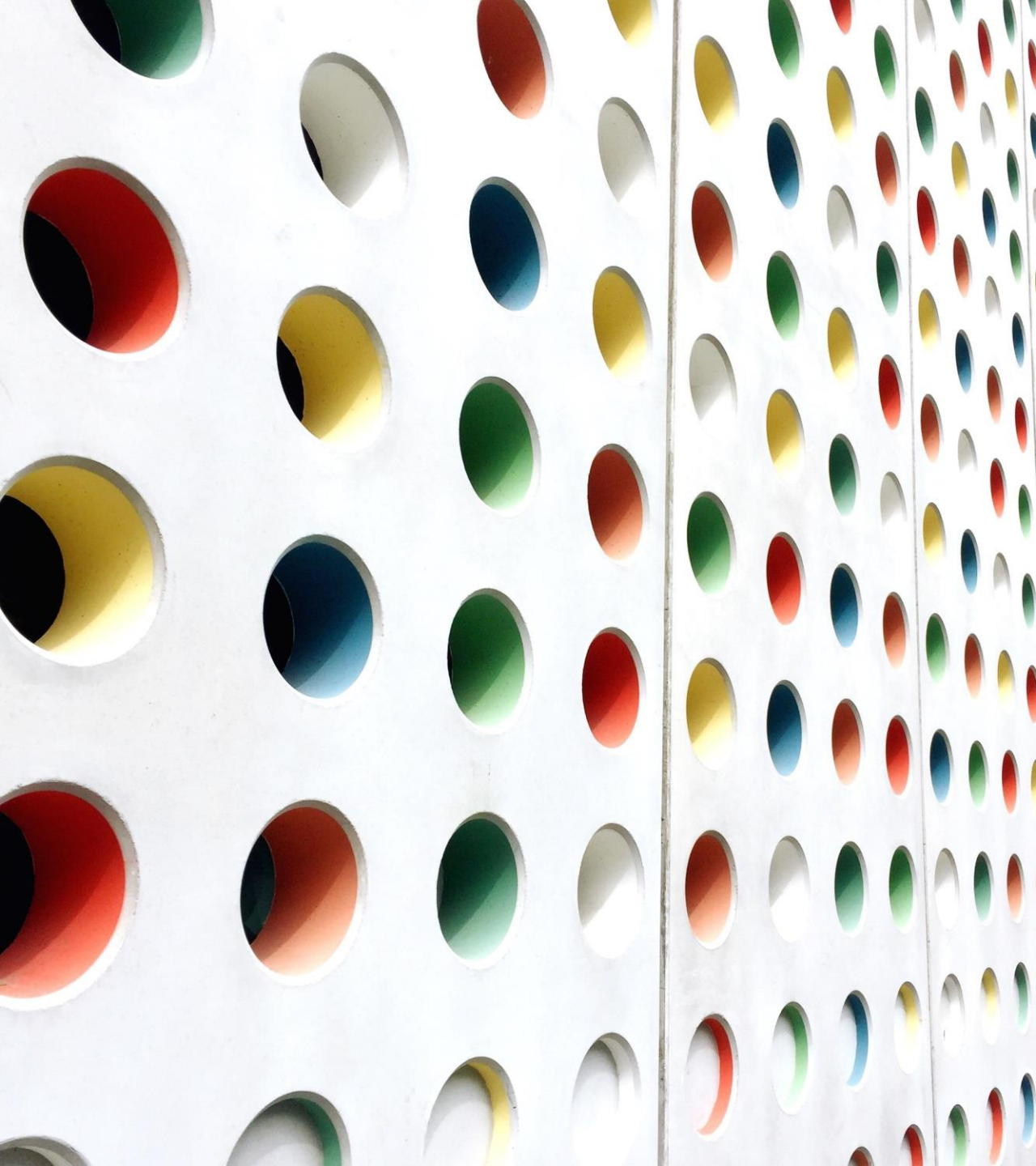
Dr. Jim Morse, Superintendent

8:45 p.m. - nonpublic session began

The Board had a discussion pertaining to legal advice provided by legal counsel.

There were no motions during nonpublic session.

The Board returned to public session at 9:12 PM.



Reporting Student Learning ORMS

**HOW ORMS COMMUNICATES
STUDENT LEARNING AND
ADJUSTMENTS MADE**

NOVEMBER 16, 2022
SCHOOL BOARD MEETING

Goal & Stakeholders Involved

Goal: Improve communication with parents about student learning:

- Increase Consistency
- Centralize the location of information (easier for parents to access)
- Create a “report card” that shows a snapshot of student learning
- Include student self-reflection with communication that is sent to parents (Academic and HOL)

Stakeholders and Others Involved: Parents, Professional Staff, Student Information

Specialist, IT Director, Assistant Superintendent, Digital Learning Specialist, PowerSchool representatives, Schoology representatives, and Middle School Administration

Consistency & Student Self Reflection

Faculty asked to ensure that information is entered at minimum every two weeks in PowerSchool

- HOL
- Academic Progress in PowerSchool

Students asked to self-reflect in their advisory time and send this reflection home to their parents/guardian in an email.

** There were early delays in this due to PowerSchool and Schoology challenges. Teachers were not able to begin inputting student academic progress until the second week of school.*

Location of Information & Reporting

ORMS shifted to PowerSchool for reporting learning.

Why: one location for attendance, assignment information (can see late or missing assignments), performance on standards and competencies, and parents/guardians can toggle between students easily.

Parents enter Schoology (LMS) to learn more about individual assignments.

Why: learning management systems are for students and teachers to communicate also location for absent students.

** Hard copies of the first report card were given to parents on 11/7/22 prior to the Parent Teacher Conferences on 11/8/22.*

Go to powerschool.orcsd.org. This link can be found on the ORMS homepage by clicking on this icon



Log into PowerSchool. If a parent does have an account they can create one. Using the email that was used to register their child

A screenshot of the PowerSchool SIS login page. At the top is a blue header with the PowerSchool SIS logo. Below the header is the title "Student and Parent Sign In". There are two tabs: "Sign In" (selected) and "Create Account". Below the tabs are two input fields: "Username" and "Password". A link "Forgot Username or Password?" is located below the password field. A blue "Sign In" button is at the bottom right. At the bottom of the page, there is a white box containing the text "Welcome, ORCSD Student and Parents!".

Attendance By Class												
Exp	Last Week					This Week					Course	Q1
	M	T	W	H	F	M	T	W	H	F		
P1(A)											MS-Sci7 Email Lawrence, Andrea - Rm: 420	[i]
P1(A)											MS-SS7 Email Montgomery, David - Rm: 416	[i]
P1(A)											MS-Math7 Email Cahoon, Clayton - Rm: 419	[i]
P1(A)											MS-LA7 Email Geltz, Emily - Rm: 418	[i]


Click on
"Grades and
Attendance"

Click on the [i] symbol to
see the individual
assignment grades for
each subject

Click on "Standard Grades"
to see an overall view of
progress on each standard
and competency

Current Classes

▼ P1(A) MS-LA7 - 22-23Geltz, Emily

Standards	Q1	Q2	
ELA.G7.C1 Competency 1-Reads and comprehends independently and proficiently.--Students will read and comprehend independently and proficiently.	3	--	
ELA.G7.C1.S1 ELA.G7.C1.S1 -Find Books--I can find books of enough interest to sustain my attention, know what books I want to read next, and name favorite authors/genres.	3	--	
ELA.G7.C1.S2 ELA.G7.C1.S2 -Volume and Stamina--I can read for at least 20 minutes without giving up, totaling at least 1-2 hours per week.	3		
ELA.G7.C1.S4 ELA.G7.C1.S4 -Set Goals--I can set and meet goals for myself as a reader, including increasing my stamina and volume, as well as the complexities of the text I read	3		
MS.HOL.ELA.1 MS.HOL.ELA.1-Respectful	3		
MS.HOL.ELA.2 MS.HOL.ELA.2-Responsible	3	--	
MS.HOL.ELA.3 MS.HOL.ELA.3-Engaged	3		
MS.HOL.ELA.4 MS.HOL.ELA.4-Growth Mindset	3		
ELA.G5.8.Comment ELA Comment (Comment Only)	--	--	

PowerSchool requires
numerical values to be
associated with letters.
ORMS determined
4,3,2,1 would be most
appropriate.

Next Steps

1. Solicit feedback from parents, teachers and students on progress reporting. What went well quarter 1? Are there things we could improve?

Parent/Guardians: Focus group will meet on 11/15/22. Teachers, by team, will solicit progress report and conference feedback from parents and guardians.

Teachers: Teacher PLC, monthly meetings and individual conversations.

Students: Feedback through advisory and flex time.

2. Continue to provide hard copies of student progress reports.
 3. Refine how students are self reflecting on learning progress, which is shared with parents. For example, adding as a part of the self reflection, Bobcat Time.
- * Continue to explore the uses of Schoology and PowerSchool to meet the needs of CBE and communicating student learning.



Questions

Policies for
 First/Second Read/Adoption/Deletion
SB Meeting of
November 16, 2022 - First Read

Title	Code
Policies for First Read	
Acknowledge School Board Candidates for Office	B.1
Policies for Second Read/Adoption - Unanimous Consent	
Policies for Deletion/Replacement	
Policies in Process	
Policy Development System/Policy Adoption/Policy Review and Evaluation	BGA/BGB/BGC
Discipline Polices to be reviewed	JICK, JIDD
Review of "B" Policies	BBAA/BBAB/BDB
Review of SpEd "I" policies	

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: B.1
Policy Committee Discussion: September 8, 2022 & 10/13/22 School Board Discussion: September 21, 2022 Policy Committee Review: November 10, 2022 <u>School Board First Read: November 16, 2022</u>	Page 1 of 1

ACKNOWLEDGE SCHOOL BOARD CANDIDATES FOR OFFICE

The Oyster River Cooperative School District is committed to sharing limited information of candidates running for School Board. The information is limited to demographic information found on the Declaration of Candidacy for Elective Office form B.1-R to avoid the appearance of favoritism of any candidate. Beyond the information provided community members are encouraged to seek out additional information that a candidate puts forth on their own.

Should a school affiliated group such as a school PTO wish to sponsor a Candidate Forum, space will be made available in accordance with Policy KF – Use of School Buildings and Facilities.

Cross Reference B.1-R ~ Declaration of Candidacy

Policy KF – Use of School Buildings and Facilities